



## HOW TO WRITE A NOTESCAST® TITLE

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### The word “Notescast”

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Notescasts are interactive multimedia presentations which install to your iPod’s “Notes” feature.

The word “Notescast” is a combination of the word “Notes” and “Broadcast”. . .  
Notescast.

The Notes feature is included with nearly every iPod sold today, including the iPod Classic, iPod Video (5<sup>th</sup> Generation) and iPod nano 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> generations. If you have an iPod, chances are it already has the Notes feature and will install Notescasts.

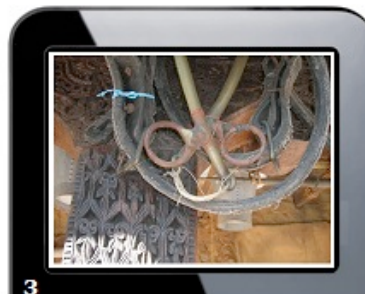
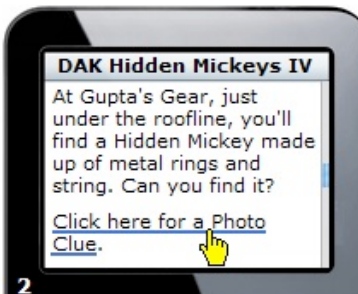
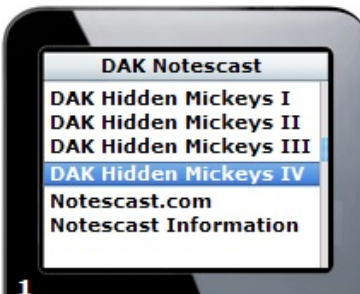
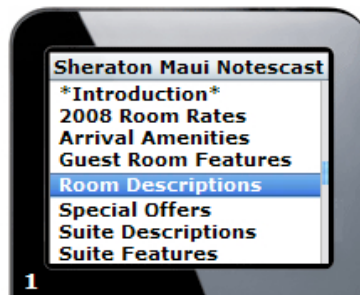
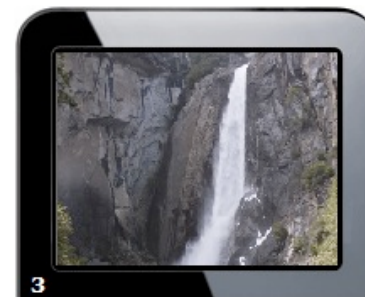
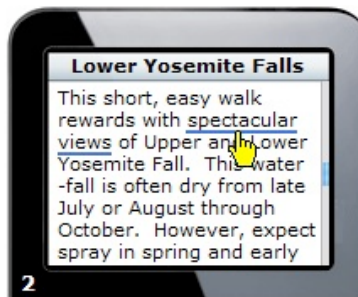
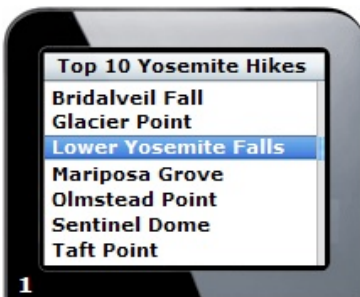
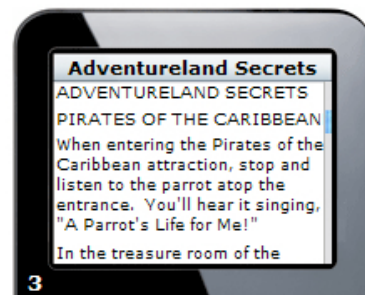
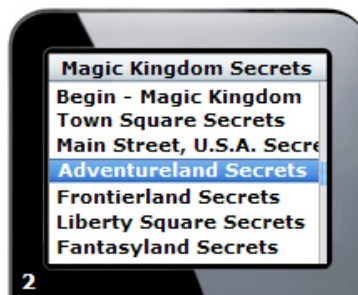
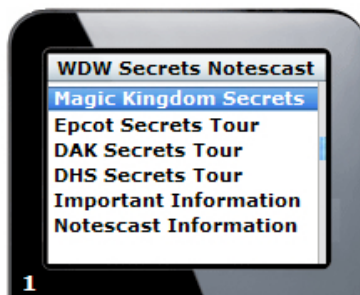
You’ll find “Notes” under “Extras” on your iPod’s main menu.

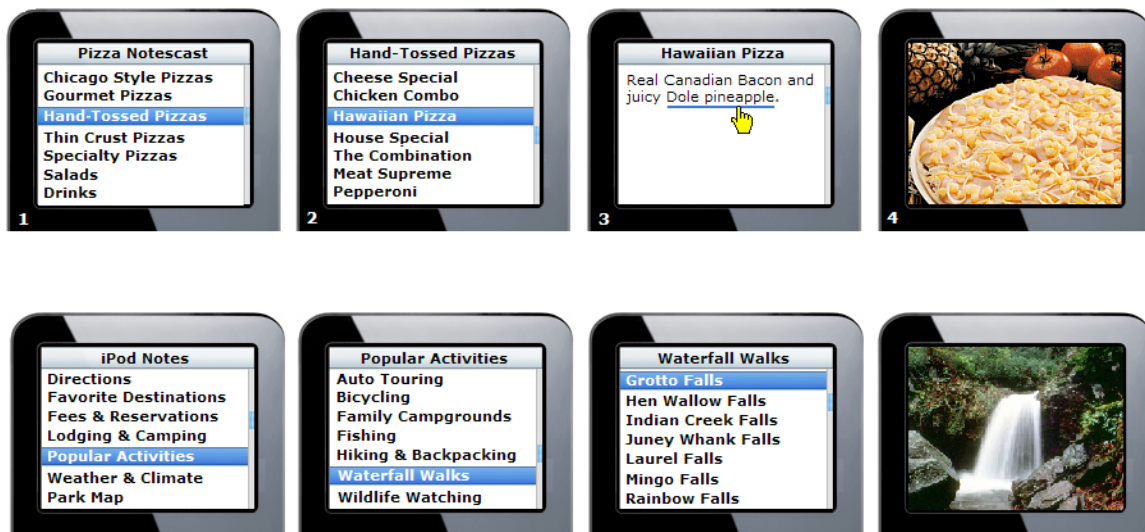
Two or more Notescast titles are called Notescasts™, and the act of providing a Notescast is called Notescasting™.



# What is a Notescast?

A Notescast is an interactive multimedia presentation which can contain up to 1,000 pages of interactive copy embedded with links to related photos, video, audio or additional copy, all of which may be organized into a hierarchical structure of folders with corresponding sub-folders and files.





## What is iPod Notes?

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Notes is a feature Apple includes with nearly every iPod sold today, and it can be found on every iPod which has a dock connector and click wheel. Chances are your iPod has the Notes feature and is ready for Notescasts. You can find the Notes feature by scrolling to “Extras” on your main menu, then “Notes.”

The iPod’s Notes feature can store up to 1,000 pages of notes containing interactive copy, all of which can be embedded with links to related photos, video, audio and additional copy, thus creating a powerful interactive and multimedia application on your iPod.

All of the content within the Notes feature can be organized into a hierarchical system of folders, sub-folders and files.

## Compatibility

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A Notescast can be installed and used on nearly every iPod sold today, including the iPod Classic, iPod Video (5<sup>th</sup> Generation) and iPod Nano 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> generations.

Any iPod with the Notes feature, save for the iPod touch, can install and display Notescasts. Both the iPod touch and the iPhone include a feature called “Notes”, but this is a different application and requires a different form of Notescasts. The content in this guide does not apply to the iPod touch or iPhone.

Once written, a Notescast is compatible with both Windows and Macintosh formatted iPods.

## Notescasts and iTunes

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iTunes plays a role with Notescasting, but not as you'd think. Typically, iTunes is not involved with the download of Notescasts to your iPod, unless it contains links to video and/or audio files.

While Notes is a feature Apple includes with its iPods, iTunes does not support, sync or offer Notescast titles. However, you can post the Notescast titles you develop for sale or for free downloads on Notescasts.com.

iTunes is involved with Notescasts as follows:

- Before the Notes feature can be used on your iPod, and before a Notescast can first be installed, Apple requires you to first “enable your iPod” as a hard drive, a simple one-time process handled via iTunes. More information on this follows.
- If you include and link to video and/or audio files as part of your Notescast, you must first install the video and/or audio files to iTunes, and you'll use iTunes to optimize the video files as part of the install process. If you include only copy or copy and photos with your Notescast, you do not need to use iTunes to optimize the photos prior to installation of your Notescast title to an iPod. The photos are installed without using iTunes.

## How to Write Notescasts

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Anyone can write a Notescast. No programming experience is necessary.

Yes, it displays on an iPod, but you don't need to have any knowledge of a programming language, like C++, .NET, Java, etc. Having a background in HTML is handy, but not necessary. In fact, if you can write and save a Word .doc file and organize folders and files, you can write a Notescast.

Note: Writing a Notescast involves the use of some HTML, but the iPod Notes feature is basic and does not recognize many HTML conventions, such as Bold, Italics, Large, Color, etc. You'll need to forgo many of these, and learn to cheat with others.

**Hint:** Visit [www.Notescasts.com](http://www.Notescasts.com) for a list of suggested Notescast titles to develop.

# Writing and Saving Your Notescast

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If you can write Word or text documents on a Macintosh or Windows computer and organize folders and files, then you can write a Notescast for the iPod Classic, iPod 5th Generation and iPod touch. No programming experience is necessary.

1. Write a Notescast page
2. Include a Title HTML tag on that page ( <TITLE>Your Title Name</TITLE> )
3. Save it.
4. Enable Your iPod as a Hard Drive using iTunes
5. Copy your Notescast page to your iPod "Notes" Feature
6. Go to "Extras", then "Notes" on your iPod and see your Notescast

It's that easy.

In addition to this How to Write a Notescast" guide, you may also download and use Apple's free "iPod Notes Feature Guide", available at <http://developer.apple.com/ipod/> It contains over 50 pages of information explaining the iPod Notes feature, Alternative Resources, How to Organize Your Content, How to Link Files, How to Link to Photos and Video and more.

Your Notescast will consist mainly of pages of copy, ideally embedded with links to related photos, video, audio and additional copy.

To create your Notescast pages, you'll use a word processing application, such as Microsoft Word. It doesn't matter which application you use to write your Notescast content, as long as it is saved in a .txt format.

The iPod Notes feature can contain up to 1,000 pages of content, with a page being defined as 4KB in size.

Generally, a 4KB Notescast page is the equivalent of about 1.25 to 1.5 pages in a Word .doc file.

If you write a Notescast page and notice that the content at the bottom of the page is truncated on your iPod screen, then you have included more than 4KB of content on that page, and it will need to be edited down.

The iPod Notes feature has limited display capabilities, and as such, it currently cannot display bold, italic or multiple sized fonts, nor colors.

To write your Notescast, simply write your content to a page in a word processing application, ensuring you include no more than 4KB of content on the page. Each page must include an HTML title tag, similar to the following: <Title>Your Title Here</Title>, and this can be placed anywhere on the page. I recommend you place this title tag at the top of the page.

As part of the writing and editing process, you should port your Notescast to the iPod often for review. In reading your Notescast on the iPod, you may notice that apostrophes, quotation marks, hyphens and other symbols are missing. To fix this, you must go back through your document and manually replace each apostrophe and quotation mark using the Insert/Symbol function of your word processor. For example, when using Word, you would click on “Insert” on your Menu Bar, then click on “Symbol” and select the needed symbols from the corresponding window.

In the case of hyphens, all you need to do is highlight a hyphen and retype it. The author finds its easiest to write a Notescast in a preferred Word .doc format, save it as a .txt file, then reopen it in the .txt file and make the necessary changes above.

**Note:** Each Notescast page can be only 4KB or less in size. Anything larger than this causes the iPod Notes feature to truncate the page on the iPod. Typically, 4KB of content is equivalent to about 1.25 to 1.5 pages of a Word .doc file. If you write a Notescast page which is two pages in length in a Word .doc file, you will need to either break it into two one-page files, each less than 4KB or edit it down to one page/one file less than 4KB.

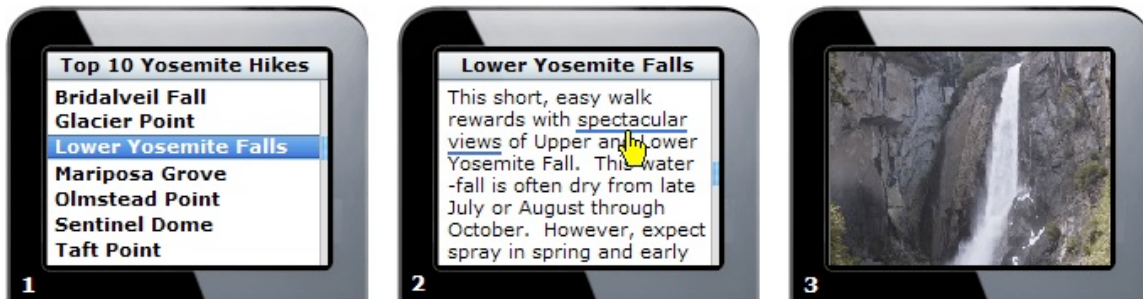
**Hint:** When developing a Notescast with perhaps 20, 50, 100 or more pages, use a system, such as Excel, to build a schematic of your Notescast and keep track of which Notescast pages are where, which have been proofread, which ones have links, photo file names, etc.

## Organizing Your Notescast

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The iPod organizes folders, subfolders and files alphabetically on its screen. This is a convenient feature, but it means you’ll need to pay attention to labeling and organizing your Notescast content to make it easy and intuitive for the enduser to find and use.

As an example, let's say you want to write a Notescast about America's different National Parks, and you want to begin by including a section about the Top 10 hikes in Yosemite National Park.



In the above example, you've created your new "Top 10 Yosemite Hikes" Notescast, which includes all of your favorite hikes in Yosemite National Park. In this case, the iPod user has scrolled through your main menu to Lower Yosemite Falls Trail, then opened the interactive Notescast description and clicked on a highlighted link to display a photo or video of the beauty to expect on the hike to Lower Yosemite Falls.

Each iPod screen can display folders and/or files. A folder can contain additional sub-folders, which can contain even more sub-folders and files.

## Alphabetically Organizing Your Files and Folders

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OK, it gets a little tricky here, but once you get this down, you'll be a Notescast pro.

*Folders displayed on an iPod are displayed in alphabetical and/or numerical order based upon their folder name, while files are displayed in alphabetical or numerical order based upon, not their file name, but the "title" you give the file within the HTML tag of the file document, with the file name being ignored, which is different from the folder protocol. However these same files and folders are displayed on your computer file manager in alphabetical order based only on their file name, and not their "title" name, but they are usually displayed in an order opposite from what is found on the iPod, meaning the way it's displayed on your computer file manager is not the way it will be displayed on an iPod.*

Got all that? Probably not.

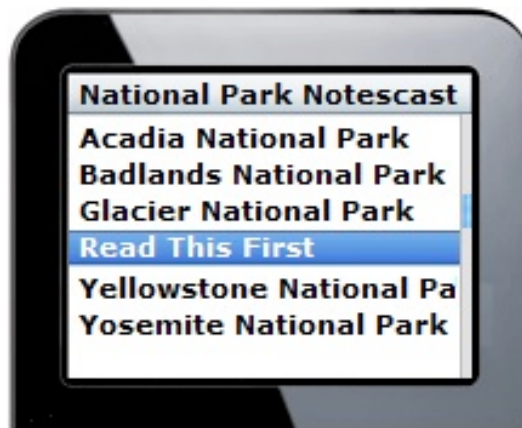
Learning this is like riding a bike. You can read all you want about it, but you won't actually learn until you get on and ride. The best way to learn here is to create your first Notescast, walk through the folder and file naming and order conventions, and use the handy tips and cheat sheet listed below.

## How To Label and Organize Folders

While none of this is hard, labeling folders is perhaps the easiest.

As a general rule, whatever name you give a folder is what will appear on an iPod menu screen, with the first letter of the folder name determining the alphabetical order of the folder.

As an example, if you have six folders, and you name them Acadia National Park, Yosemite National Park, Yellowstone National Park, Badlands National Park, Glacier National Park and Read This First, the iPod, by default, will display your folders alphabetically as follows:



Because of its importance, you probably want “Read This First”...first. You can do this by one of four ways;

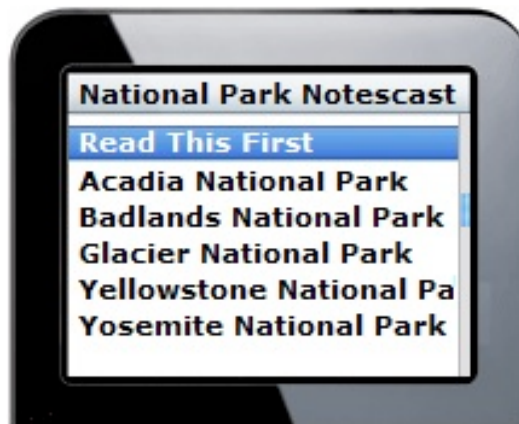
- 1) Change the folder name to “A Thing to Read First”
- 2) Put a space before the folder name. i.e. “\_Read This First”
- 3) Put an \* in front of all the folder names except “Read This First”

Option 1) You’re just cheating by putting an “A” at the beginning. Cheating is good.

Option 2) You can keep the name “Read This First”, but put a space at the beginning of the folder name. The iPod recognizes the space as preceding the letter “A” when displaying names alphabetically. Enter a true keyboard space, not a space symbol, such as “\_”.

Option 3) You aren’t so much as reorganizing the “Read This First” file to the top, as reorganizing the five other files to the bottom. By putting an \* before the folder name, you are giving that folder name a lower priority in the naming convention, thus any *folder* name with an \* at the beginning automatically gets placed lower in the order than any name without an \* at the beginning.

While the \* appears at the beginning of the folder name when displayed on your File Manager, the \* does not appear on your iPod menu screen. As a result, the screen under Option 3 appears as follows:



Option 4) If the “Read This First” folder contains only a single file, and this file is less than 4KB in size, (about 1.25 to 1.5 pages of content in a Word doc) then instead of this being a folder, it may simply be a file. Files are frequently displayed on the same iPod menu screen as a folder. They appear just like a folder and they are displayed alphabetically with other folders and files...however, if you put an \* at the beginning of a *file name*, (not a folder name) then the file is listed *at the top* of the alphabetical listing, which is opposite of putting an \* at the beginning of a folder name, which puts it at the bottom of the alphabetical listing. Go figure.

**IMPORTANT:** I just used the phrase...“if you put an \* at the beginning of a *file name*...”. Unlike a folder name assigned in your File Manager, *the name displayed on an iPod screen* for a file is not determined by the name you give the file, as it is with a folder, but instead by *a name you write into the body of the content of the file using an HTML tag* like, “<Title>Read This First</TITLE>”.

Yes, this sounds confusing, but it is a convention that you will use often in writing a Notescast, so it’ll soon be second nature to you.

I’ll discuss this in more detail below. In addition, there is an additional ordering hint for both files and folders using numbers 1 through 10 below, under “Ordering Number Sequences”.

## How to Label and Organize Files

Files are what you put in your folders, and they are what users read when using your Notescast. If you are reading interactive copy on a Notescast, you are reading a file.

Files are also displayed alphabetically on an iPod menu screen. However, unlike folders, the file name which appears on the iPod screen *is not determined by the name you give the file with your File Manager*, but instead by a “title” you give the file *within the copy in the body of the file*.

In other words, imagine you write a Notescast file describing hiking The Mist Trail in Yosemite National Park. At the top of the copy in the file body, you include an HTML tag which reads `<Title>Hiking the Mist Trail</Title>`.

By including this HTML title tag within the copy body of the file, you have given the file a *title* of...“Hiking the Mist Trail”. Now, even if you were to finish writing all your copy and save this new file with a name of “My Favorite Yosemite Hike”, the file will appear on your iPod menu screen as “Hiking the Mist Trail”, *because the iPod searches for and displays the title which appears as part of the <Title>Hiking the Mist Trail</Title> tag on the copy body, not the file name in your File Manager*.

Note: Your File Manager, however, ignores the HTML title tag and displays only the “My Favorite Yosemite Hike” file name.

**Hint:** Whereas if you place a \* at the beginning of a folder name, it forces the folder name to the bottom of a folder or file listing, placing an \* at the beginning of a file HTML title tag (`<Title>*Hiking the Mist Trail</TITLE>`) will not only move the title to the top of the listing, since the iPod recognizes the \* as having to come before the letter “A”, but it will also display the \* as part of the file name. It will display on an iPod menu screen as “\*Hiking the Mist Trail”.

This can be convenient when you want to not only list a file first, but also call attention to it by placing one or more \*s on each side of the title name. i.e. \*Read Me First\*

**Note:** When naming folders and files, remember that the iPod screen is small, and names will sometimes be truncated. Chose names which are short and will be easy to read and understand on the iPod menu screen. For example, a title of “Some of My Favorite Hikes in Yosemite” will truncated and appear as “Some of my Favorite H...” on the iPod screen. A better choice would be a shortened version, “Favorite Yosemite Hikes.”

## Ordering Number Sequences

Another way to control the listing of files on an iPod menu screen is to begin a file title with a number. i.e. “1) Hiking the Mist Trail”, “2) Beware of Bears” , etc.

In the above example, you would be using 1) and 2) to “force” the alphabetical listing by displaying “Beware of Bears” after “Hiking the Mist Trail.”

Note, however, that because the iPod also displays content numerically as well as alphabetically, any time you get above number 10, it can mess up the order, as the iPod displays a numerical order as 1, 10, 11, 12, etc. before proceeding to 2, 20, 21, 22, etc. One way to cheat around this *with files* is to put an \* or a space in front of numbers 1 through 9 in your HTML title tags.

*With folders*, the way to cheat around this is to place an \* at the beginning of 10, 11 and so on. i.e. “\*10”. This will force numbers 10 and greater to appear below numbers 1 through 9.

## Organizing Cheat Sheet

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Here’s a summary on file and folder organization when writing Notescasts...

### FOLDERS

To list a FOLDER at the *bottom* of a menu

Put an \* before the folder name – The \* does not appear on the iPod

To list a FOLDER at the *top* of a menu

Put a space at the beginning of the folder name or

Place an “A” into the folder name. i.e. “A Favorite Yosemite Hike”

To list a FOLDER in numerical order

Use a convention similar to “1)” or “1 – “.

To force “10” to appear after “9”, place an \* before the “10” in the folder name. i.e. “\*10”

### FILES

To list a FILE at the top of an iPod menu

Put a \* before the name of the Notescast page (The .txt file)

i.e. <TITLE>\*Name of File</TITLE>

or

Put a space before the name of the Notescast page

i.e. <TITLE> Name of File</TITLE>

or

Place an "A" into the file name. i.e. "A Favorite Yosemite Hike"

To list a FILE in numerical order

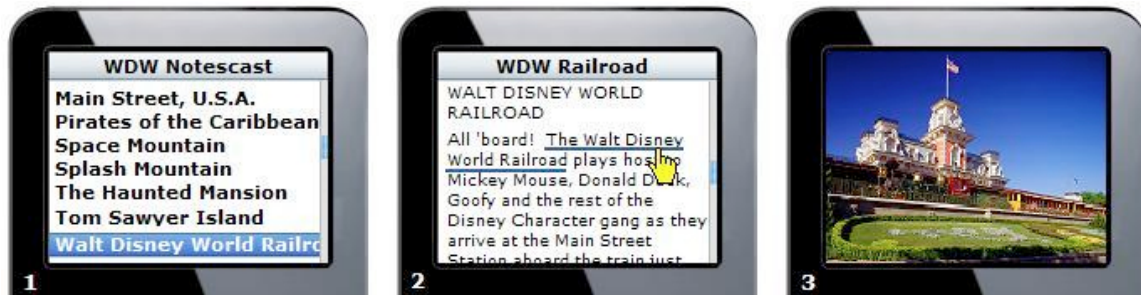
Use a convention similar to "1)" or "1 - ".

To force "10" to appear after "9", insert a space before numbers 1 through 9 when writing your HTML title tag. <Title> 10 XYZ</Title>

## Linking to Additional Content

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Part of what makes Notescasts so popular is the ability to embed links to related photos, video, audio and additional content into the Notescast copy and have this displayed in the iPod Notes feature.



To include links in your Notescasts, you'll need to use HTML commands / tags. The HTML tags are different for photos, video, audio and text.

Links in your Notescast copy are underlined in either blue or gray when they appear in the Notes feature. All links are gray, and the active link is blue. Users scroll between links by using the Click Wheel.

## Linking to a File or Folder

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Every Notescast file which contains copy may contain one or more embedded highlighted links to other files, folders or subfolders contained within the Notescast.

### Linking to Files / Additional Copy

When linking to another file, use the following HTML tag:

<A HREF="FILENAME.txt">DESCRIPTION</A>

For example, a Notescast file may extol the beauty of Paris and include a link to a file which mentions "The Top 10 Things to See in Paris." Readers simply click on the link to be taken directly to a Notescast file which describes the Top 10 Things to See in Paris.

i.e. <A HREF="Paris Top 10.txt">Click Here to See the Top 10 Things to See in Paris.</A>

When linking to another file, you may use an absolute reference or a relative reference. An absolute reference clearly defines the location of the target file in relation to the Notes folder on the iPod. A relative reference defines the location of the target file in relation to the original Notescast file.

### **Absolute Reference:**

<A HREF="Paris Top 10.txt">Click Here to See the Top 10 Things to See in Paris.</A>

### **Relative Reference:**

<A HREF="/City Guides/Paris Top 10.txt">Click Here to See the Top 10 Things to See in Paris.</A>

In the above example, the link looks for the file "Paris Top 10.txt" within a sub-folder titled, "City Guides".

**Hint:** With a Relative Reference link, you can only link to files within the folder which contains the Notescast you're linking from. The Absolute Reference is used when linking to a file outside the folder which contains the Notescast you're linking from.

**Note:** Another source of information on linking files is Apple's "iPod Notes Feature Guide", available online.

If your link doesn't work, check the following:

- 1) Make sure every element in the HTML tag is correct with no extra spaces
- 2) Make sure you included the .txt file extension (Not .doc)
- 3) Make sure the file name in the link matches *exactly* the file name in your File Manager
- 4) Replace the quote marks with quote marks from the Insert Symbols function

### **Linking to a Folder**

Your Notescast can link to any folder or subfolder within the Notescast. By doing so, users of your Notescast can link directly to the menu items of that folder from any Notescast page.

To link to another folder or subfolder, use the following HTML tag format:

```
<A HREF="/Folder 1/Subfolder 2">Link Description Copy</A>
```

As an example, the following link allows users to “Click Here to See a List of Magic Kingdom Attractions.”, which are contained within the “Magic Kingdom Attractions” folder, which is a subfolder of “Walt Disney World Attractions”. Once they click on this link from within the Notescast page, it takes them to the menu displayed in the iPod below.

```
<A HREF="/Walt Disney World Attractions/Magic Kingdom Attractions">Click Here to See a List of Magic Kingdom Attractions.</A>
```



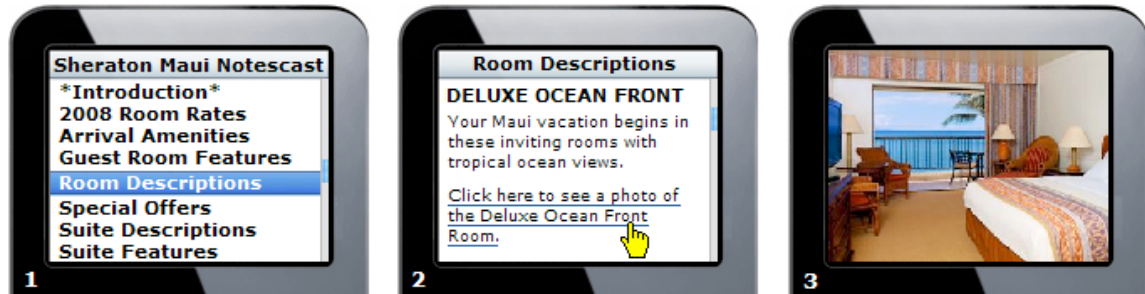
## Linking to Photos

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One of the great things about Notescasts is the ability for Notescast copy to be embedded with links to related photos, meaning you can have Notescast users read all about something, and then have them click on an embedded link to see a related photo.

You may also do this with video, audio and additional copy, but in this section, I will discuss linking to photos.

For example, with the popular Sheraton Maui Notescast, guests may read all about a room description, and then click on an embedded link to see a room photo or schematic.



To embed a link to a related photo, you must include an HTML tag with the following format within the copy of your Notescast document:

```
<A HREF="/Name You Gave the Photo File.jpg">Copy you wish to have users click on to see the photo</A>
```

As an example, when the following link is embedded into the Sheraton Maui Notescast copy, it produces the copy and link you see in the above graphic...

```
<A HREF="/Sheraton Maui Deluxe Ocean Front Room.jpg">Click here to see a photo of the Deluxe Ocean Front Room.</A>
```

You do not need to distinguish between an absolute or relative link when working with photos. The above link allows the iPod Notes function to find the photo file.

### **IMPORTANT:**

**Photo File Format:** Photos must be in a .jpg format in order to display with your Notescast and on an iPod.

**Photo Size / Resolution:** Photos need to be sized in order to display properly on an iPod Classic and nano. Each model handles photos differently, so it is critical from a quality standpoint that you test your Notescast and all photo links on both an iPod Classic and nano before posting it to the Notescasts.com web site.

iPod Photo Resolutions:

iPod Classic: 220 x 176

iPod nano: 176 x 132

**“Photos” Folder:** All of your Notescast photos must be contained within a single folder labeled, “Photos”.

In order for the iPod Notes feature to display your Notescast photos, it looks for them in this specific folder, and this folder must be labeled, “Photos”. If it is labeled anything else, your Notescast photo links will not work and your photos will not display.

In addition, this Photos folder must be placed and saved as a sub-folder of the “Notes” folder on an iPod, as that is the only location where the iPod Notes function will look for the specific folder named “Photos”. If you place the folder anywhere else, the iPod will not be able to find and display your photos.

When finished creating a Photos folder, it will contain the photos of *all your different Notescast titles* and be listed amongst those Notescast titles on the iPod Notes menu screen, as follows:



**Photo File Size:** Photos must be approximately 500 KB or smaller in order to display on an iPod via the Notes feature. Photos larger than this file size will display an error message which reads: Unable to Display Image.

**Photos and the iPod Nano 1G and 2G:** These two iPod models will install and display Notescast titles, but the iPod Notes feature will not display the corresponding Notescast photos.

All Notescast copy and related photos will display properly on iPod Nano 3G and 4G models, as well as the iPod Classic and iPod 5<sup>th</sup> Generation.

**Note:** Before publishing a Notescast to Notescasts.com, you must test your Notescast and links on both an iPod Classic and iPod nano, as photos and video can display differently on each model.

## Linking to Video

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Linking to a video is similar to linking to another Notescast page or file in that it is achieved with a similar HTML tag...

```
<A HREF="VIDEO=Video File Name">Click Here to Watch A Video</A>
```

However, unlike the interactive copy or photos of your Notescast, video must be loaded into iTunes and then synced to the iPod before it will appear in the Notescast. The best process is to load/import the video files into iTunes, copy the Notescast files to the iPod Notes folder and then sync iTunes (and your newly loaded video) with the iPod. iTunes will optimize the video and load it to the iPod, where your Notescast link(s) will automatically find it. It is not necessary for your link to point to the video's specific location.

The "Video File Name" portion of the HTML tag above does not need any kind of video file name extension, but should instead be *the exact same name given the video as it appears in iTunes*.

*The iPod recognizes and plays only videos in an MPEG-4 or H.264 format, so all videos must be converted to one of these formats before being loaded onto the iPod and displayed via your Notescast.*

## Linking to Audio

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You may link to audio files just as you link to copy, photo and video files.

As with a video file, the audio file must first be loaded onto the iPod using iTunes. Then, a similar HTML tag is used, but with the tag referencing the audio file's name *as it's displayed in iTunes*. You do not reference the audio's file name with its extension, but instead its name just as it appears in iTunes.

<A HREF="Song=Audio Title in iTunes"> Click Here to Listen</A>

## **Notescast Troubleshooting**

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### **1) A NOTESCAST PAGE DISPLAYS ON THE IPOD WITH A BLANK SCREEN AND A "PK" IN THE UPPER LEFT HAND CORNER**

The Notescast file has not been saved as a .txt file. Resave the file as a .txt file.

### **2) APOSTROPHES, QUOTES AND OTHER SYMBOLS DO NOT APPEAR ON MY NOTESCAST PAGE WHEN DISPLAYED ON AN IPOD**

While these symbols appear on the Notescast files on your computer, they don't on the iPod. Each symbol needs to be replaced on the working Notescast files on your computer using the "Insert/Symbol" function of your word processor.

### **3) WHEN DISPLAYING A PHOTO ON THE IPOD, IT DISPLAYS AN ERROR MESSAGE READING "UNABLE TO DISPLAY THIS IMAGE"**

Sometimes the iPod will show an error message indicating that it is "Unable to Display This Image." Try one of the following:

A) Scroll to another image which has previously displayed on your iPod just fine, and then return to the image which gave you the error message. This will often fix the problem and is the equivalent of "Turning the iPod off and turning it back on." If this doesn't work, proceed to b) below.

B) Reset your iPod by pressing the center click button and the "Menu" button at the same time for at least 6 seconds. Your iPod will shut off momentarily before restarting. You may need to turn your iPod off and then back on again by using the small slide button at the top of the iPod.

C) Resync your iPod using iTunes. You should then be able to see your images.

D) Check the location of your "Photos" folder

In order for photos to be displayed in your Notescast title, they must reside in a folder titled "Photos" within the iPod "Notes" folder, not the Notescast title folder. If your photos are not appearing and you have restarted and resynced your iPod, it may be that you have "miscopied" the Notescast "Photos" folder to the wrong location. Make sure the Notescast "Photos" folder is placed as a subfolder of the iPod "Notes" folder and not within your Notescast title folder.

Please note that there is also a "Photos" folder in the main menu section, along with the Notes folder. Do not copy photos or any Notescast content to this folder.

E) Check the size of the photo file. If it is approximately 500KB or larger, it will not display via the iPod's Notes function.

#### **4) A LINK DOES NOT HIGHLIGHT IN MY NOTESCAST**

99 Times out of 100 there is a mistake somewhere in your HTML tag, either in the tag itself or in the file name listed within the tag. It may be that some of the symbols need to be swapped out using the "Insert/Symbol" function of your word processor. Check and cross check everything. Is a period missing? Is there an extra space in the HTML tag? Does your file name have a .txt extension, yet it's saved as a .doc file? Does your file name read as "Favorite Hikes", yet your HTML tag reads "Favorite Hike? If it's a photo link, is the photo in the right "Photos" folder?

#### **5) THE NOTESCAST TITLE APPEARS ON THE IPOD WITH THE .TXT FILE EXTENSION.**

Chances are you forgot the "/" in your HTML title tag of "<Title>Your Title</Title>"

#### **6) MY NOTESCAST PAGE IS TRUNCATED ON THE IPOD**

Your Notescast file for that page is larger than 4KB. The iPod Notes function cannot display more than 4KB for one page. (Typically 1.25 to 1.5 Word .doc pages) You'll need to either break the page into two pages/files or edit the page down to less than 4KB.

#### **7) HOW DO I ENABLE MY IPOD AS A HARD DRIVE SO I CAN INSTALL A NOTESCAST?**

- A. Connect your iPod to your computer
- B. Once iTunes opens, select your iPod under Devices in the Source List
- C. Click the Summary tab
- D. Click the "Enable Disk Use" checkbox in the Options section at the bottom of the screen.



[www.Notescasts.com](http://www.Notescasts.com)

